



MENTOR Minnesota is hiring!
Youth Engagement Coordinator

About us:

At MENTOR Minnesota, we believe all youth have agency and power at home, in school, in the community, and in the workplace. MENTOR Minnesota fuels the quality and quantity of equitable and inclusive developmental relationships for Minnesota's young people by building and elevating the capacity of programs, systems, and policies.

Each year, we work with roughly 1,000 mentoring professionals across 200 mentoring programs in the state of Minnesota to provide the technical assistance, training, and connections necessary to allow youth development programs to flourish.

Who you are:

- You are a leader through service
- You are transparent and responsive
- You are a listener and learner
- You work smart and value data
- You hold equity and inclusion as integral parts of a healthy community
- You believe that strong relationships and emotional intelligence are core skills supporting sustainable growth as a community

Working at MMN:

MMN is comprised of a full-time staff of 4, but regularly works with 8 specialized consultants and a network of hundreds of colleagues through the MENTOR National network. We are strategists, relationship builders, contextualizers, and creatives. We're looking for someone outgoing, collaborative, and adaptive who likes activating great ideas!

How will the Youth Engagement Coordinator impact MENTOR Minnesota?

MENTOR Minnesota has big projects in the works, including launching a statewide Mental Health Ambassadors program. We want someone to help us recruit, host, and train cohorts of young people in the Mental Health Ambassador program across the state. This project will include a mix of in-person and virtual training. Ideally, you will also be able to support our work with a similar, but distinct cohort specific for Indigenous Mental Health. In this role, you'll cultivate those new connections and support their learning needs through exploration, curriculum development, and training delivery. When you are not leading our Mental Health Ambassadors cohorts, you may be engaging our mission through youth advocacy work on a state or federal level.

Personal strengths we're looking for:

- Relationship building and sustaining
- Learning and growing
- Attention to detail and follow-up

- Collaborative mentality
- Advocacy and community building
- Mental health knowledge (and a passion for it)
- Connections with tribal communities in Minnesota

What you'll be doing:

- Coordinating and Facilitating Mental Health Ambassador groups
- Training on Mental Health First Aid, suicide prevention, youth advocacy
- Helping write and edit curriculum
- Co-planning cohort training calendar
- Following up (contracts, tech support, more resources)
- Reporting and collaboration efforts: successes, needs, challenges- will be working with MDH, UMN, mentoring programs, and others

Useful experience:

- Youth development background
- Social work, education, mental health experience a plus
- Knowledge and experience leading groups of learners
- Curriculum development experience
- Communicating across/within multiple cultures, beliefs, and generations
- Must be able to pass a background check

Compensation and benefits:

- Salary: \$60,000 paid on the last day and 15th day of the month
- Unlimited PTO, 4 weeks of all-staff time off
- Retirement plan eligibility after 6 months of employment
- Regular professional development opportunities
- 80% employer coverage of medical and dental, 50% family coverage, full coverage of life insurance

About your working experience:

- Workday: flexible hours and working location (we work remotely 90% of the time)
- You will need to be available for occasional nights and weekends (up to 3x a week)
- Half-day Fridays: Working no later than 12 pm every Friday
- Location preference: MENTOR Minnesota currently works remotely but has an office in St. Anthony Main available when desired. Twin Cities or Metro preferred.
- Because you will be hosting in-person youth convenings across the state at least 6x a year, you will need access to reliable transportation and the ability to do occasional overnights.

Think you're a good fit?

Email mentor@mentormn.org with the following materials:

- your resume or LinkedIn profile

AND

- Cover letter: Explain why you believe youth mental health training and/or youth advocacy is important. Please give us a sense of your 'why'.
- For your email to us, please use **Youth Engagement Coordinator Application- First name Last name** as your subject line.

About the hiring process:

If we think you'd be a good fit, we will invite you to an interview with staff and stakeholders. We may ask you to showcase your presentation skills to the hiring committee. We anticipate that the hiring process may take place over 2-3 meetings and take roughly 5 hours overall, including pre-meeting work.

Hiring timeline: This role will be filled in late August/early September and our first Mental Health Ambassador cohorts will ideally kick off in mid-October.

Onboarding: We believe in making sure you feel supported as you join the team! You'll spend the first month and a half learning about mentoring best practice, about the MENTOR network, and taking necessary courses like Mental Health First Aid for trainers. We will prioritize relationship building.