



MENTOR Minnesota Consultant FAQ



JOIN MENTOR MINNESOTA AS A CONSULTANT!

MENTOR Minnesota seeks a consultant to provide evidence-based capacity building support directly to mentoring programs on behalf of MENTOR MN.

We're looking for people with the following skills and attitudes:

BUILDING...	COACHING...	ORGANIZING...	TEACHING...	RESEARCHING...	STRATEGIZING...
<ul style="list-style-type: none"> • a mentoring program from scratch • strategic plans • community • financial capacity • logic models and theories of change 	<ul style="list-style-type: none"> • through NQMS reviews • staff in organization processes • through research application • in IDI + DEI 	<ul style="list-style-type: none"> • policies and procedures • HR knowledge or experience • program management processes • onboarding documents 	<ul style="list-style-type: none"> • trainings • social work and human services skills • community education and expertise • programs' para/legal expertise 	<ul style="list-style-type: none"> • and evaluating • Topics of interest • historically relevant content • data applications 	<ul style="list-style-type: none"> • and analyzing problems • to create new processes • solutions for issues • curriculum development and learning

CONSULTING OVERVIEW

MENTOR Minnesota consultants work with youth mentoring organizations to meet their specific needs for program development and training. We offer 1:1 Consulting, Group Training, starting a program and further developing programs, and Mentoring Professional Development including workforce training.

Working with members of the MMN program staff, consultants will receive two hours of paid orientation to MENTOR MN's Technical Assistance work. Following orientation, the consultant will be assigned up to 40 hours of project-based technical assistance work to build the capacity of a mentoring program. The nature of the work will be tailored to the needs of the mentoring program.

Work will be provided directly to the mentoring program and documented according to MENTOR MN guidelines. Administrative and supervisory support will be provided by MENTOR MN, along with a two-hour paid orientation and a one-hour check-in during each individual project.

APPLICATION PROCESS

Initial Application:

Interested applicants should send resumes and applications to Emily Geray at Emily.geray@mentormn.org in addition to applying to the NMRC to be a TA provider. Applicants will be asked to submit two professional references and participate in an interview.

NMRC TA Provider Application: [NMRC TA Provider Application](#)

MENTOR MN Application: [MMN TA Provider Application](#)

Compensation:

Consultants will be compensated \$50/hour. All consultants will be paid by direct deposit via Gusto. Consultants are required to fill out a 1099.

Preferred Requirements:

- Bachelor's degree
- Experience managing, designing, and/or evaluating mentoring programs
- Knowledge of the Elements of Effective Practice for Mentoring
- Excellent customer service skills
- Evening and/or weekend availability
- Support for the advancement of evidence-based, high-quality mentoring

(Don't have all of these? Please apply, you may still be a great fit!)

ONBOARDING PROCESS

Onboarding Steps:

1. Apply to be a Technical Assistance (TA) Provider through NMRC
2. Meet Emily Geray, MENTOR Minnesota's Program Director, to learn more about your role
3. Get started with your projects!

On-boarding Materials:

1. NMRC TA Provider Check List: [ta-provider-checklist.pdf](#)
2. NMRC Policies & Procedures: [2020_2021-policies-and-procedures-manual-final.pdf](#)
3. NMRC Handbook: [2021 Consultant Handbook.pdf](#)

Additional Info to go over:

1. New TA Provider Orientation: [Slide Deck for New TA Providers](#)
2. [National Mentoring Resource Center: A Program of OJJDP](#)
3. [Resource Assessment - National Mentoring Resource Center](#)
4. [Group File Folder - MENTOR Hub \(mentoring.org\)](#)



ABOUT MENTOR MINNESOTA AND MENTOR NATIONAL

MENTOR Minnesota's Mission and Vision

MENTOR Minnesota is expanding the mentoring movement by providing support and resources to Minnesota Youth Mentoring Programs. We elevate quality by providing technical assistance, group training and help programs improve with the use of the National Quality Mentoring System. We engage with local leadership within mentoring through program building, partnerships and discussion.

MENTOR National's Mission and Vision

MENTOR's mission is to fuel the quality and quantity of mentoring relationships for America's young people and to close the mentoring gap for the one in three young people growing up without this critical support.

We aim to close the mentoring gap and drive equity through quality mentoring relationships for young people. Potential is equally distributed; opportunity is not. We activate a movement across sectors that is diverse and broad and seeps into every aspect of daily life. We are connecting and fueling opportunities for young people everywhere they are from schools to workplaces and beyond.

How are we affiliated with MENTOR National?

MENTOR National scales impact by developing and supporting Affiliates on a national level. These Affiliates are non-partisan, public-private organizations that galvanize local or statewide mentoring movements. They provide the leadership and infrastructure necessary to support the expansion of quality mentoring relationships. MENTOR Affiliates also serve a unique role as a clearinghouse for training, resources, public awareness, and advocacy, providing the critical link between MENTOR's national efforts and local organizations and programs that foster and support quality mentoring relationships. As designated MENTOR Affiliates, they inform and distribute our research and resources.